

**APPROVED: FEBRUARY 7, 2014**

**MINUTES OF THE  
BOARD OF DIRECTORS**

**PRESBYTERIAN CHURCH (U.S.A)  
A CORPORATION, AND ITS  
CONSTITUENT CORPORATIONS**

**Louisville, Kentucky  
September 25-27, 2013**

**As Recorded by the Staff of the  
Office of the Executive Director of the  
Presbyterian Mission Agency  
100 Witherspoon Street  
Louisville, KY 40202**

**Minutes of the  
BOARD OF DIRECTORS  
PRESBYTERIAN CHURCH (U.S.A.)  
A CORPORATION AND ITS CONSTITUENT CORPORATIONS  
September 27, 2013**

- CONVENE** The regular business meeting of the Board of Directors of the Presbyterian Church (U.S.A.), A Corporation, and Its Constituent Corporations, was convened on September 27, 2013, with prayer led by Matthew Schramm in the Commonwealth C/D room of the Marriott Louisville East in Louisville, Kentucky.
- ROLL CALL** Susan Abraham, Executive Associate, Office of the Executive Director, Presbyterian Mission Agency, called the roll and reported requests to be excused.
- CORPORATE BOARD MEMBERS** The following members of the Presbyterian Mission Agency Board were present for all or part of the meeting:
- Ruling Elder Steve Aeschbacher, Ruling Elder Marsha Zell Anson, Ruling Elder Clarence Antioquia, Andrew Barron, Mary C. Baskin, The Reverend Arthur Canada, Ruling Elder Bill Capel, The Reverend Clark Cowden, The Reverend Melissa DeRosia, The Reverend James R. Ephraim, Jr., The Reverend David Ezekiel, Ruling Elder Thomas O. Fleming, Jr., The Reverend Marilyn Gamm, The Reverend Chad Herring, The Reverend Jack Hodges, Ruling Elder Mary Jorgenson, The Reverend Rachel Mihee Kim–Kort, Ruling Elder Janet Martin, The Reverend Cruz Negron-Torres, Ruling Elder Susan Osoinach, Ruling Elder Cathryn C. Piekarski, Ruling Elder Kears Pollock, The Reverend Neal Presa, Ruling Elder Heath Rada, The Reverend Nancy Ramsay, The Reverend Marianne Rhebergen, Ruling Elder Noelle Royer, The Reverend Matthew Schramm, The Reverend David Shinn, Ruling Elder Joyce A. Smith, Ruling Elder Glen Snider, The Reverend Bruce Stevens, Ruling Elder Josephene Stewart, The Reverend Charles Arlin Talley, and The Reverend Kevin Yoho.
- CORRESPONDING MEMBERS** The Reverend Stephen A. Bacon, The Reverend Jay Hudson, Ruling Elder Marc Lewis, The Reverend James McDonald, The Reverend Gradye Parsons, The Reverend Carmen Rosario, The Reverend Tom Taylor, Ruling Elder Linda B. Valentine, and The Reverend Raafat Zaki.
- ECUMENICAL ADVISORY** The following Ecumenical Advisory Members were present for all or part of the meeting:

**MEMBERS**

The Reverend James E. Foucher, Jr., the Reverend Vicki Garber

**DEPUTY EXECUTIVE DIRECTORS**

The following Deputy Executive Directors and Senior Director were present for all or part of the time:

Ruling Elder Terri Bate, The Reverend Roger Dermody, Ruling Elder Earline Williams

**STAFF**

The following members of the Presbyterian Mission Agency (Office of the Executive Director) were present for all or part of the time:

Susan Abraham, Martha Clark, Barry Creech, Dana Dages, Ruling Elder April Davenport, Debbie Gardiner, Ruling Elder Courtney Hoekstra, Ruling Elder Michael Kirk, Kathie Lyvers.

**OTHER**

Invited Participants, Guests, Observers, and Staff present for all or part of the time were:

The Reverend Amgad Beblawi, Ruling Elder Robert Brashear, Edward Brogan, Sylvia Carter, Ruling Elder Ellen Cason, The Reverend Molly Casteel, Brian Frick, The Reverend Chip Hardwick, The Reverend Thomas Hay, The Reverend Eric Hoey, The Reverend Jill Hudson, The Reverend Lee Hinson-Hasty, The Reverend Rhashell Hunter, Joseph Johnson, Ruling Elder Ruth Farrell, Nathan Key, The Reverend Joyce Lieberman, The Reverend Sara Lisherness, Clare Lewis, The Reverend Philip Lotspeich, The Reverend Sterling Morse, Ruling Elder Vince Patton, The Reverend Emily Odom, The Reverend J. Herbert Nelson, Leslie Scanlon, Ruling Elder Jack Shelver, Alex Sherman, Ruling Elder Valerie Small, Melody Smith, The Reverend Bill Somplatsky-Jarman, Ruling Elder Kathy Trott, Ruling Elder Richard Allen Turpen, Ruling Elder Rick Ufford-Chase, Annette Wimsett

**OFFICERS OF THE CORPORATION**

The Following Officers of the Corporation Were Present:

Matthew Schramm	Chair
Arthur Canada	Vice Chair
Linda Valentine	President
Earline Williams	Executive Vice-President, Chief Financial Officer
Roger Dermody	Executive Vice President
Martha Clark	Senior Vice President and Secretary
Barry Creech	Vice President
Dorothy J. Smith	Vice President and Treasurer
Denise Hampton	Vice President and Controller
April Davenport	Vice President and Assistant Secretary
Michael K. Kirk	Vice President and Assistant Secretary

**ACTION 2-913**  
**APPROVED EXCUSES**

Excuses were offered on behalf of the following persons and, upon motion from the floor, the Board **VOTED** to excuse the following members from the meeting:

- Reverend Roger Gench
- Ruling Elder Jung Nam Lee
- Teaching Elder Wendy Tajima

**QUORUM**

A quorum was declared present for the transaction of business.

**SECRETARY PRO -TEM**

Upon motion from the floor, the Board of Directors **VOTED** to designate Susan Abraham as Secretary Pro-Tem during this meeting.

**REPORT OF PROPERTY,  
LEGAL, AND FINANCE  
COMMITTEE**

A report of recommended corporate actions taken by the Property, Legal, and Finance Committee, was presented by Matthew Schramm, chair, and received by the Board.

**CONSENT AGENDA**

The Board of Directors **VOTED** to approve the adoption of the following consent agenda items (1- 6) from the report of recommended actions taken by the Property, Legal, and Finance Committee, as follows:

**APPROVAL OF APRIL  
2013 MINUTES**

1. **That** the Board of Directors of Presbyterian Church (U.S.A.), A Corporation approve the Minutes of the Board of Directors of the Presbyterian Church (U.S.A.), A Corporation, and its constituent corporations meeting of April 9-12, 2013 (**Appendix 1**).

**ELECTION OF  
CORPORATE OFFICERS**

2. **RESOLVED**, that the Board of Directors of the Presbyterian Church (U.S.A.), A Corporation ("Corporation") hereby elects the listed officers of the Corporation and its Constituent Corporations effective immediately to serve for a period of one (1) year or until their death, resignation, removal, until a successor is elected or until their employment status with the Corporation is terminated:

Matthew W. Schramm	Chair
Arthur W. Canada, Sr.	Vice Chair
Earline B. Williams	Executive Vice President/Chief Financial Officer
Roger Dermody	Executive Vice President
Martha E. Clark	Senior Vice President and Secretary

Robert B. Creech	Vice President
April L. Davenport	Vice President and Assistant Secretary
Denise Hampton	Vice President and Controller
Michael K. Kirk	Vice President and Assistant Secretary
Dorothy J. Smith	Vice President and Treasurer
Timothy Quinn	Assistant Treasurer

**HOUSING ALLOWANCE  
DESIGNATIONS**

3. **RESOLVED**, that the attached housing allowance designations are ratified; AND further that 40 percent of the salary of every Teaching Elder on the exempt staff, regardless of when hired, is hereby designated for the current year unless otherwise specifically provided (via an express amount listed); AND further that these housing allowance designations are approved for 2013 and all future years unless otherwise provided by the Corporation; AND further that these be attached to the official copy of the minutes (maintained by the corporate secretary) with the designated dollar amounts. (**Appendix 2**)

**AUTHORIZED CONTRACT  
SIGNERS**

4. **RESOLVED**, that the following positions be and hereby are granted the authority to bind the Presbyterian Church (U.S.A.), A Corporation in all contracts calling for the payment of Ten Thousand Dollars (\$10,000.00) or less.

Office of the General Assembly Staff:

Associate for Communications  
 Associate for Constitutional Interpretation  
 Associate for Ecumenical Relations  
 Associate for Mid Council Relations  
 Associate for Records and History  
 Associate for Vocational Ministries  
 Co-Coordinator, Immigration Issues  
 Coordinator, Budget  
 Coordinator, GA Business & OGA Records  
 Coordinator, General Assembly Nominating Committee  
 Coordinator, Judicial Process and Social Witness  
 Coordinator, Leadership Development and CLC  
 Coordinator, OGA Publications & PHS Records Support  
 Coordinator, OGA Records  
 Coordinator, OGA Web Services  
 Coordinator, Preparation for Ministry/Exams  
 Coordinator, Representation, Inclusion, and Ruling Elder

Training

Coordinator, Ruling Elder Resources and Educator Certification

Presbyterian Mission Agency Staff:

Associate Director, Mission Effectiveness and Administration

Associate Director for Theology, Worship and Education

Co-director, Stony Point Center

Coordinator, Research Services

Director, Communication Services

Director, Compassion, Peace and Justice

Director, Evangelism and Church Growth

Director, Mission Communications

Director of Policy, Administration, and Board Support

Director, Racial Ethnic and Women's Ministries/PW

Director, Special Offerings

Director, Theology, Worship, and Education

Director, World Mission

Executive Associate, Office of the Executive Director

Executive Director/CEO, Jarvie Commonwealth Service

General Manager, World Mission

Project Manager for CFD Administration

Project Manager for Mission Program Administration

Publisher, Theology, Worship, and Education

**RESOLVED**, that the following position be and hereby is granted the authority to bind the Presbyterian Church (U.S.A.), A Corporation in all contracts calling for the payment of Thirty Thousand Dollars (\$30,000.00) or less.

Executive Director, Ghost Ranch

**RESOLVED**, that the following positions be and hereby are granted the authority to bind the Presbyterian Church (U.S.A.), A Corporation in all contracts.

Office of the General Assembly Staff:

The Stated Clerk of the General Assembly

Associate for Assembly Operations

Associate for Ecclesial Ministry

Coordinator, Meeting Services

Presbyterian Mission Agency Staff:

Senior Director of Communications Ministry  
Senior Director of Funds and Development

**NEW BANK ACCOUNT  
FOR GHOST RANCH  
CONFERENCE CENTER**

5. **RESOLVED**, that all previous resolutions authorizing signatories to the accounts listed on Exhibit A be and they hereby are revoked and superseded effective the date of this resolution; and

**FURTHER RESOLVED**, that the officers specified in Exhibit A (“designated signers”) be and they hereby are authorized (1) to sign, for and on behalf of this Corporation, any and all checks, drafts or other orders with respect to any funds to the credit of this Corporation with the institutions listed on Exhibit A, (hereinafter “Institutions”) against the Corporation’s listed accounts at those Institutions maintained at any time with these Institutions, inclusive of any such checks, drafts, or other orders in favor of any of the designated signers and/or other person(s), and/or (ii) to make withdrawals of any such funds from these accounts by any other means authorized by the Institution, that the Institutions be and hereby are authorized (a) to pay such checks, drafts or orders, and/or to honor such withdrawals; (b) to receive for deposit to the credit of the Corporation, and/or for collection for these accounts of this Corporation, any and all checks, drafts, notes or other instruments for the payment of money which may be submitted to it for such deposit and/or collection; to receive, as the act of this Corporation, any and all stop payment instructions with respect to any such checks, drafts or other orders when signed by any one or more of the designated signers as hereinafter designated.

**FURTHER RESOLVED THAT** the designated signers be and they hereby are authorized, for and on behalf of this Corporation, to transact any and all other business with or through the Institutions which at any time may be deemed by said designated signers transacting the same to be advisable EXCEPT THE BORROWING OF MONEY, OR THE OBTAINING OF ANY FORM OF CREDIT, FROM THE INSTITUTIONS, EITHER DIRECTLY OR INDIRECTLY, WITH OR WITHOUT SECURITY.

**That** the Institutions are further authorized to pay to the debit of these accounts any and all checks, drafts and other instruments for the payment of money drawn in the name of the Corporation bearing or purporting to bear the facsimile signature(s) of the President or Executive Vice President/Chief Financial Officer inclusive of and in favor of any person whose facsimile signature appears thereon, if the facsimile signature(s) thereon, resemble(s) the specimen(s) filed with the Institutions.

**That** the Institutions are hereby notified that any check in excess of Twenty-five Thousand Dollars (\$25,000.00) requires two signatures, one which may be a facsimile signature.

**Exhibit A**  
**Community Bank**  
**Tierra Amarilla, NM**

Account #	Account Name	Designated Signers
XXXXXX	Ghost Ranch	<b>Officers:</b> President Vice President Executive Vice President/CFO Sr. Vice President and Secretary Vice President and Assistant Secretary

PNC CORPORATE CREDIT  
 CARD UPDATE

6. **4.1 Loans and Extensions of Credit.** Resolved, that any one (1) officer or other authorized representative of the Entity holding one of the titles set forth below, as verified by an incumbency certificate executed by the Secretary or Assistant Secretary or other authorized representative(s) of the Entity:

NAME	TITLE
Linda Valentine	President
Earline Williams	Executive Vice President / CFO
Martha Clark	Senior Vice President & Secretary
April Davenport	Vice President & Assistant Secretary
Robert Creech	Vice President

Is hereby authorized, at any time and from time to time: (A) to obtain financial services and products of any kind from the Bank or from any other direct or indirect subsidiary of The PNC Financial Services Group, Inc. (collectively, "PNC"), including but not limited to loans and other products involving the extension of credit;



equipment leases; letters of credit; investment sweep products (whether or not related to a credit product); other treasury management services and products; and capital markets services and products, including but not limited to (x) interest or currency swaps, futures, options, collars, caps, floors, forward rate or other interest rate protection or similar arrangements or any foreign currency transaction or similar transaction providing for the purchase of one currency in exchange for the sale of another currency, (y) equity, credit, or other derivative products and (z) asset securitizations and other receivable financing transactions; (B) to sell to or discount with PNC any personal property (tangible or intangible), at any time held by the Entity and for such purpose to endorse, assign, transfer and deliver the same to PNC or its agent or designee; (C) to guarantee the payment and performance of the indebtedness and obligations of other persons or entities to PNC; (D) to create or cause the creation of any trusts or other special purpose entities required to be established in connection with any product or service obtained by PNC; (E) to pledge, assign, transfer, mortgage, grant a security interest in or lien on any real or personal property (tangible or intangible) of the Entity to or in favor of PNC as collateral security for the payment and performance of all loans, advances, debts, liabilities, obligations, covenants and duties of the Entity or of any other persons or entities to PNC (whether or not in connections with a guaranty of such other person's or entity's obligations to PNC); (F) to execute, accept, authorize agreement to and/or deliver to or in favor of PNC such agreements, documents and instruments, required or requested by PNC in connection with any of the foregoing products, services or actions, including but not limited to loan agreements, promissory notes, or other evidence of indebtedness, guaranties, equipment leases, letter of credit reimbursement agreements, treasury management service agreements, interest rate or currency protection agreements, equity, credit and other derivative documents (on International Swap Dealers Association forms or otherwise), asset securitization and other receivables financing agreements, trust agreements or other indentures, collateral security documents (including but not limited to security agreements, financing statements, pledge agreements, assignments, mortgages or deeds of trust), and any supporting documents required by the terms of any of the foregoing agreements, documents or instruments; all in such form as may be requested by PNC and any of which may contain a warrant of attorney authorizing PNC to confess judgment against the Entity for all sums due or to become due by the Entity to PNC and/or a provision waiving the right to trial by jury; (G) to execute and deliver to or in favor of PNC any amendments,

modifications, renewals or supplements of or to any of the foregoing agreements, documents or instruments; and (H) to take any other action requested, required or deemed advisable by PNC in order to effectuate the foregoing resolution, all such other actions being hereby approved, ratified and confirmed.

**4.2 Multiple Requests: Transaction Administration.** Resolved, that in connection with any extension of credit obtained by the persons authorized in Section 4.1 above, (i) any of the persons listed in Section 4.1 (or any other person designated in writing by the designated number of required signers from those listed in Section 4.1) shall be authorized to request multiple draws or advances under an extension of credit, and to perform all other actions and to execute all such documents on behalf of the Entity as are necessary for the administration of the transactions contemplated by the Resolutions, following the execution of the definitive closing documents (collectively, the “Transaction Administration Actions”) and (II) any person shall be authorized to take Transaction Administration Actions if they hold one of the following offices or positions with the Entity (or such other office or position as may hereafter be designated in writing by the designated number of required signers from those listed in Section 4.1):

**4.3 Ratification.** Resolved, that all past acts of officers, partners or other persons acting on behalf of the Entity, as the case may be, in borrowing or obtaining credit from the Bank and in executing documents or otherwise entering into agreements and giving security on behalf of the Entity are hereby ratified and confirmed.

**4.4 Telephonic and Other Requests.** Resolved, that the Bank is authorized to take any action authorized hereunder based upon: (i) the telephonic or electronic request (including e-mail request) of any person purporting to be a person authorized to act hereunder, (ii) the signature of any person authorized to act hereunder that is delivered to the Bank personally or by facsimile transmission, or (iii) the telex originated by any of such persons, tested in accordance with such testing procedures as may be established between the Entity and the Bank from time to time.

**4.5 General.** Resolved, that a certified copy of these Resolutions be delivered to the Bank and that they and the authority vested in the persons specified herein will remain in full force and effect until a certified copy of a resolution of the Entity revoking or modifying these resolutions and such authority has been delivered to the Bank, and the Bank has had a reasonable time to act thereon.

**ADJOURN**

Following the above actions, the Board of Directors **VOTED** to rise from the Board of Directors of the Presbyterian Church (U.S.A.), A Corporation, and Its Constituent Corporations, and reconvene as the Presbyterian Mission Agency Board.

There being no further business for consideration, the meeting of the Board of Directors of the Presbyterian Church (U.S.A.), A Corporations and Its Constituent Corporations, was adjourned with prayer offered by Matthew Schramm.

Respectfully Submitted,

Susan Abraham  
Secretary Pro-Tem

Appendix 1: April 2013 Corporation Minutes

Appendix 2: Housing Allowance Designations

**APPROVED: September 25, 2013**

**MINUTES OF THE  
BOARD OF DIRECTORS**

**PRESBYTERIAN CHURCH (U.S.A)  
A CORPORATION, AND ITS  
CONSTITUENT CORPORATIONS**

**Louisville, Kentucky  
April 10-12, 2013**

**As Recorded by the Staff of the  
Office of the Executive Director of the  
Presbyterian Mission Agency  
100 Witherspoon Street  
Louisville, KY 40202**

**Minutes of the  
BOARD OF DIRECTORS  
PRESBYTERIAN CHURCH (U.S.A.)  
A CORPORATION, AND ITS CONSTITUENT CORPORATIONS  
April 12, 2013**

- CONVENE** The regular business meeting of the Board of Directors of the Presbyterian Church (U.S.A.), A Corporation, and Its Constituent Corporations, was convened on April 12, 2013, with prayer led by Matthew Schramm in the Commonwealth Grand Ballroom C/D of the Marriott Louisville East in Louisville, Kentucky.
- ROLL CALL** Susan Abraham, Executive Associate, Office of the Executive Director, Presbyterian Mission Agency, called the roll by naming the absentees and reporting requests to be excused.
- BOARD MEMBERS** The following members of the Presbyterian Mission Agency Board were present for all or part of the meeting: Ruling Elder Steve Aeschbacher, Ruling Elder Marsha Zell Anson, Clarence Antioquia, Andrew Barron, Mary C. Baskin, the Reverend Arthur Canada, Ruling Elder William Capel, Ruling Elder Jan Dowlearn, the Reverend James R. Ephraim, Jr., the Reverend David Ezekiel, Ruling Elder Thomas O. Fleming, Jr., the Reverend Marilyn Gamm, the Reverend Roger J. Gench, the Reverend Chad Herring, Ruling Elder Mary Jorgenson, the Reverend Rachel Mihee Kim-Kort, Ruling Elder Jung Nam Lee, the Reverend Cruz Negron-Torres, Ruling Elder Susan Osoinach, Ruling Elder Cathryn C. Piekarski, Ruling Elder Heath Rada, the Reverend Nancy Ramsay, the Reverend Marianne Rhebergen, Ruling Elder Noelle Royer, the Reverend Matthew Schramm, the Reverend David Shinn, Ruling Elder Joyce A. Smith, Ruling Elder Glen Snider, the Reverend Bruce G. Stevens, Ruling Elder Josephene Stewart, the Reverend Wendy Tajima, the Reverend Charles Arlin Talley, and the Reverend Kevin Yoho.
- ECUMENICAL ADVISORY MEMBERS** The following Ecumenical Advisory Members were present for all or part of the meeting: The Reverend James E. Fother, Jr., the Reverend Vicki Garber
- CORRESPONDING MEMBERS** The following Corresponding Members were present for all or part of the meeting: Ruling Elder Aida Farris, the Reverend Jay Hudson, Ruling Elder Robb Maggs, Ruling Elder Marc Lewis, the Reverend Gradye Parsons, the Reverend Tom Taylor, Ruling Elder Linda B. Valentine, the Reverend Nicholas Yoda, and the Reverend Rafaat Zaki.
- DEPUTY EXECUTIVE DIRECTORS** The following Deputy Executive Directors were present for all or part of the time: The Reverend Roger Dermody, Ruling Elder Terri Bate, and Dottie

Smith.

**STAFF**

The following members of the Presbyterian Mission Agency (Office of the Executive Director) were present for all or part of the time: Susan Abraham, Martha Clark, Dana Dages, Ruling Elder April Davenport, Debbie Gardiner Ruling Elder Courtney Hoekstra, and Ruling Elder Michael Kirk.

**OTHER**

Invited Participants, Guests, Observers, and Staff Present for All of Part of the Time Were: Ruling Elder Marie Bowen, the Reverend Robert Brashear, Sylvia Carter, Ruling Elder Ellen Pearce Cason, the Reverend Hunter Farrell, Ruling Elder Rob Fohr, Teresa Grant, Abby Heimach, the Reverend Eric Hoey, Denise Hampton, the Reverend Chip Hardwick, the Reverend Lee Hinson-Hasty, the Reverend Thomas Hay, Courtney Hoekstra, the Reverend Jill Hudson, the Reverend Rhashell Hunter, the Reverend Christian Iosso, Paula R. Kincaid, the Reverend Mark Koenig, the Reverend Laurie Kraus, the Reverend Carmen Fowler LaBerge, the Reverend Sara Lisherness, the Reverend Philip Lotspeich, Kathie Lyvers, the Reverend J. Herbert Nelson, II, the Reverend Emily Enders Odom, Nathan Key, Leslie Scanlon, Kimberly Schmid, Alex Sherman, Ruling Elder Valerie Small, Becca Snipp, the Reverend Bill Somplatsky-Jarman, Tim Quinn, the Reverend Trina Zelle, the Reverend Donald R. Wilson,

**OFFICERS OF THE CORPORATION**

The Following Officers of the Corporation Were Present:

Matthew Schramm	Chair
Arthur Canada	Vice Chair
Linda Valentine	President
Roger Dermody	Executive Vice President
Vince Patton	Executive Vice President
Martha Clark	Senior Vice President and Secretary
Dorothy J. Smith	Vice President and Treasurer
Denise Hampton	Vice President and Controller
April Davenport	Vice President and Assistant Secretary
Michael K. Kirk	Vice President and Assistant Secretary
Timothy Quinn	Assistant Treasurer

**APPROVED EXCUSES**

Excuses were offered on behalf of the following persons and, upon motion from the floor, the Board **VOTED** to excuse the following members from the meeting: the Reverend Clark Cowden, the Reverend Melissa DeRosia, the Reverend Jack Hodges, Ruling Elder Janet Martin, Ruling Elder Kears Pollock, and corresponding members, Ruling Elder Belinda Rice, and the Reverend Marcia Mount Shoop.

**QUORUM**

A quorum was declared present for the transaction of business.

- SECRETARY PRO -TEM** Upon motion from the floor, the Board of Directors **VOTED** to designate Susan Abraham as Secretary Pro-Tem during this meeting.
- REPORT OF PROPERTY, LEGAL, AND FINANCE COMMITTEE** A report of recommended corporate actions taken by the Property, Legal, and Finance Committee, was presented by Matthew Schramm, chair, and received by the Board. A copy of the report of the Property, Legal, and Finance Committee, is found in Attachment A.
- CONSENT AGENDA** The Board of Directors **VOTED** to approve the adoption of the following consent agenda items 1-4 from the report of recommended actions taken by the Property, Legal, and Finance Committee, as follows:
- APPROVAL OF SEPTEMBER 2012 MINUTES** 1. Approval of the Minutes of the Board of Directors of the Presbyterian Church (U.S.A.), A Corporation, and its constituent corporations meeting of September 11-14, 2012;
- AUTHORIZED CONTRACT SIGNORS** 2. **RESOLVED**, that the following positions be and hereby are granted the authority to bind the Presbyterian Church (U.S.A.), A Corporation in all contracts calling for the payment of Ten Thousand Dollars (\$10,000.00) or less.

Office of the General Assembly Staff:

Associate for Communications  
Associate for Constitutional Interpretation  
Associate for Ecumenical Relations  
Associate for Mid Council Relations  
Associate for Records and History  
Associate for Vocational Ministries  
Co-Coordinator, Immigration Issues  
Coordinator, Budget  
Coordinator, Committee on Representation  
Coordinator, Elder Ministries & Certification Council  
Coordinator, GA Business & OGA Records  
Coordinator, General Assembly Nominating Committee  
Coordinator, Judicial Process and Social Witness  
Coordinator, Leadership Development and CLC  
Coordinator, OGA Publications & PHS Records Support  
Coordinator, OGA Records  
Coordinator, OGA Web Services  
Coordinator, Preparation for Ministry/Exams

Presbyterian Mission Agency Staff:

Associate Director, Mission Effectiveness and Administration  
Associate Director for Theology, Worship and Education

Co-director, Stony Point Center  
Coordinator, Research Services  
Director, Communication Services  
Director, Compassion, Peace and Justice  
Director, Evangelism and Church Growth  
Director, Mission Communications  
Director of Policy, Administration, and Board Support  
Director, Racial Ethnic and Women's Ministries/PW  
Director, Special Offerings  
Director, Theology, Worship, and Education  
Director, World Mission  
Executive Associate, Office of the Executive Director  
Executive Director/CEO, Jarvie Commonwealth Service  
General Manager, World Mission  
Project Manager for CFD Administration  
Project Manager for Mission Program Administration  
Publisher, Theology, Worship, and Education

**RESOLVED**, that the following position be and hereby is granted the authority to bind the Presbyterian Church (U.S.A.), A Corporation in all contracts calling for the payment of Thirty Thousand Dollars (\$30,000.00) or less.

Executive Director, Ghost Ranch

**RESOLVED**, that the following positions be and hereby are granted the authority to bind the Presbyterian Church (U.S.A.), A Corporation in all contracts.

Office of the General Assembly Staff:

The Stated Clerk of the General Assembly  
Associate for Assembly Operations  
Associate for Ecclesial Ministry  
Coordinator, Meeting Services

Presbyterian Mission Agency Staff:

Senior Director of Communications Ministry  
Senior Director of Funds and Development

- HOUSING ALLOWANCES** 3. **RESOLVED**, that the attached housing allowance designations (Attachment B) are ratified; AND further that 40 percent of the salary of every Teaching Elder on the exempt staff, regardless of when hired, is hereby designated for the current year unless otherwise specifically



provided (via an express amount listed); AND further that these housing allowance designations are approved for 2013 and all future years unless otherwise provided by the Corporation; AND further that these be attached to the official copy of the minutes (maintained by the corporate secretary) with the designated dollar amounts.

- UPDATE CHECK SIGNERS  
ON BANK ACCOUNTS** 4. **RESOLVED**, that all previous resolutions authorizing signatories to the accounts listed on Exhibit A be and they hereby are revoked and superseded effective the date of this resolution; and

**FURTHER RESOLVED**, that the officers specified in Exhibit A (“designated signers”) be and they hereby are authorized (1) to sign, for and on behalf of this Corporation, any and all checks, drafts or other orders with respect to any funds to the credit of this Corporation with the institutions listed on Exhibit A, (hereinafter “Institutions”) against the Corporation’s listed accounts at those Institutions maintained at any time with these Institutions, inclusive of any such checks, drafts, or other orders in favor of any of the designated signers and/or other person(s), and/or (ii) to make withdrawals of any such funds from these accounts by any other means authorized by the Institution, that the Institutions be and hereby are authorized (a) to pay such checks, drafts or orders, and/or to honor such withdrawals; (b) to receive for deposit to the credit of the Corporation, and/or for collection for these accounts of this Corporation, any and all checks, drafts, notes or other instruments for the payment of money which may be submitted to it for such deposit and/or collection; to receive, as the act of this Corporation, any and all stop payment instructions with respect to any such checks, drafts or other orders when signed by any one or more of the designated signers as hereinafter designated.

**FURTHER RESOLVED THAT** the designated signers be and they hereby are authorized, for and on behalf of this Corporation, to transact any and all other business with or through the Institutions which at any time may be deemed by said designated signers transacting the same to be advisable EXCEPT THE BORROWING OF MONEY, OR THE OBTAINING OF ANY FORM OF CREDIT, FROM THE INSTITUTIONS, EITHER DIRECTLY OR INDIRECTLY, WITH OR WITHOUT SECURITY.

**That** the Institutions are further authorized to pay to the debit of these accounts any and all checks, drafts and other instruments for the payment of money drawn in the name of the Corporation bearing or purporting to bear the facsimile signature(s) of the President or

Executive Vice President/Chief Financial Officer inclusive of and in favor of any person whose facsimile signature appears thereon, if the facsimile signature(s) thereon, resemble(s) the specimen(s) filed with the Institutions.

**That** the Institutions are hereby notified that any check in excess of Twenty-five Thousand Dollars (\$25,000.00) requires two signatures, one which may be a facsimile signature.

Exhibit A is attached.

**ADJOURN**

Following the above actions, the Board of Directors **VOTED** to rise from the Board of Directors of the Presbyterian Church (U.S.A.), A Corporation, and Its Constituent Corporations, and reconvene as the Presbyterian Mission Agency Board.

There being no further business for consideration, the meeting of the Board of Directors of the Presbyterian Church (U.S.A.), A Corporations and Its Constituent Corporations, was adjourned with prayer offered by Matthew Schramm.

Respectfully Submitted,

Susan Abraham  
Secretary Pro-Term

Exhibit A to Bank Account Action  
Attachment A: Report of the Corporate, Legal, and Finance Committee  
Attachment B: Manse Allowance List

**Presbyterian Church (U.S.A.), A Corporation  
4/2013**

**Report E.001  
Property, Legal, and Finance Committee to  
Presbyterian Church (U.S.A.), A Corporation  
April 10-12, 2013**

The Corporate Property, Legal, and Finance Committee of Presbyterian Church (U.S.A.), A Corporation, met April 10-11, 2013 and reviewed and approved the following. These items are recommended to the Board of Directors of the Presbyterian Church (U.S.A.), A Corporation and Its Constituent Corporations for review and adoption:

**FOR CONSENT:**

- 1. That** the corporate Property, Legal, and Finance Committee, recommends to the Board of Directors of Presbyterian Church (U.S.A.), A Corporation approval of the attached Minutes of the Board of Directors of the Presbyterian Church (U.S.A.), A Corporation, and its constituent corporations meeting of September 11-14, 2012.
- 2. RESOLVED**, that the following positions be and hereby are granted the authority to bind the Presbyterian Church (U.S.A.), A Corporation in all contracts calling for the payment of Ten Thousand Dollars (\$10,000.00) or less.

Office of the General Assembly Staff:

Associate for Communications  
Associate for Constitutional Interpretation  
Associate for Ecumenical Relations  
Associate for Mid Council Relations  
Associate for Records and History  
Associate for Vocational Ministries  
Co-Coordinator, Immigration Issues  
Coordinator, Budget  
Coordinator, Committee on Representation  
Coordinator, Elder Ministries & Certification Council  
Coordinator, GA Business & OGA Records  
Coordinator, General Assembly Nominating Committee  
Coordinator, Judicial Process and Social Witness  
Coordinator, Leadership Development and CLC  
Coordinator, OGA Publications & PHS Records Support  
Coordinator, OGA Records  
Coordinator, OGA Web Services  
Coordinator, Preparation for Ministry/Exams

Presbyterian Mission Agency Staff:

Associate Director, Mission Effectiveness and Administration  
Associate Director for Theology, Worship and Education  
Co-director, Stony Point Center  
Coordinator, Research Services  
Director, Communication Services  
Director, Compassion, Peace and Justice

Director, Evangelism and Church Growth  
 Director, Mission Communications  
 Director of Policy, Administration, and Board Support  
 Director, Racial Ethnic and Women's Ministries/PW  
 Director, Special Offerings  
 Director, Theology, Worship, and Education  
 Director, World Mission  
 Executive Associate, Office of the Executive Director  
 Executive Director/CEO, Jarvie Commonwealth Service  
 General Manager, World Mission  
 Project Manager for CFD Administration  
 Project Manager for Mission Program Administration  
 Publisher, Theology, Worship, and Education

RESOLVED, that the following position be and hereby is granted the authority to bind the Presbyterian Church (U.S.A.), A Corporation in all contracts calling for the payment of Thirty Thousand Dollars (\$30,000.00) or less.

Executive Director, Ghost Ranch

**RESOLVED**, that the following positions be and hereby are granted the authority to bind the Presbyterian Church (U.S.A.), A Corporation in all contracts.

Office of the General Assembly Staff:

The Stated Clerk of the General Assembly  
 Associate for Assembly Operations  
 Associate for Ecclesial Ministry  
 Coordinator, Meeting Services

Presbyterian Mission Agency Staff:

Senior Director of Communications Ministry  
 Senior Director of Funds and Development

3. **RESOLVED**, that the attached housing allowance designations are ratified; AND further that 40 percent of the salary of every Teaching Elder on the exempt staff, regardless of when hired, is hereby designated for the current year unless otherwise specifically provided (via an express amount listed); AND further that these housing allowance designations are approved for 2013 and all future years unless otherwise provided by the Corporation; AND further that these be attached to the official copy of the minutes (maintained by the corporate secretary) with the designated dollar amounts.

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**Note regarding resolution 3 concerning housing allowance designations:**

Due to security concerns surrounding mission personnel in certain areas of the world, the list of housing allowance designations ("List") is not attached to the Corporate Report because the report is posted on the Presbyterian Mission Agency website. During the corporate meeting, the List will be displayed on the screen for review by the board. The Corporate Minutes will include the List as an attachment, hence the language as reflected above in the resolution. The official Minutes (printed version) will contain the List approved by the board. The version of the Minutes available on the website will include a redacted version of the List with those persons for whom there is a security concern being removed.

**Attachment A**  
**Presbyterian Church (U.S.A.), A Corporation**  
**4/2013**

4. **RESOLVED**, that all previous resolutions authorizing signatories to the accounts listed on Exhibit A be and they hereby are revoked and superseded effective the date of this resolution; and

**FURTHER RESOLVED**, that the officers specified in Exhibit A (“designated signers”) be and they hereby are authorized (1) to sign, for and on behalf of this Corporation, any and all checks, drafts or other orders with respect to any funds to the credit of this Corporation with the institutions listed on Exhibit A, (hereinafter “Institutions”) against the Corporation’s listed accounts at those Institutions maintained at any time with these Institutions, inclusive of any such checks, drafts, or other orders in favor of any of the designated signers and/or other person(s), and/or (ii) to make withdrawals of any such funds from these accounts by any other means authorized by the Institution, that the Institutions be and hereby are authorized (a) to pay such checks, drafts or orders, and/or to honor such withdrawals; (b) to receive for deposit to the credit of the Corporation, and/or for collection for these accounts of this Corporation, any and all checks, drafts, notes or other instruments for the payment of money which may be submitted to it for such deposit and/or collection; to receive, as the act of this Corporation, any and all stop payment instructions with respect to any such checks, drafts or other orders when signed by any one or more of the designated signers as hereinafter designated.

**FURTHER RESOLVED THAT** the designated signers be and they hereby are authorized, for and on behalf of this Corporation, to transact any and all other business with or through the Institutions which at any time may be deemed by said designated signers transacting the same to be advisable EXCEPT THE BORROWING OF MONEY, OR THE OBTAINING OF ANY FORM OF CREDIT, FROM THE INSTITUTIONS, EITHER DIRECTLY OR INDIRECTLY, WITH OR WITHOUT SECURITY.

**That** the Institutions are further authorized to pay to the debit of these accounts any and all checks, drafts and other instruments for the payment of money drawn in the name of the Corporation bearing or purporting to bear the facsimile signature(s) of the President or Executive Vice President/Chief Financial Officer inclusive of and in favor of any person whose facsimile signature appears thereon, if the facsimile signature(s) thereon, resemble(s) the specimen(s) filed with the Institutions.

**That** the Institutions are hereby notified that any check in excess of Twenty-five Thousand Dollars (\$25,000.00) requires two signatures, one which may be a facsimile signature.

**Presbyterian Church (U.S.A.), A Corporation  
 4/2013**

**Exhibit A**

**PNC Bank Kentucky, Inc.  
 Louisville, KY 40202**

Account #	Account Name	Officers Authorized to Sign
XXXXXXX4740	Operating Cash	President Executive Vice President/CFO Executive Vice President Sr. Vice President and Secretary Vice President and Assistant Secretary Director for Policy, Administration and Board Support
XXXXXXX9706	Flexible Spending Account	President Executive Vice President/CFO Executive Vice President Sr. Vice President and Secretary Vice President and Assistant Secretary Director for Policy, Administration and Board Support
XXXXXXX3576	Pittsburgh Operating	President Executive Vice President/CFO Executive Vice President Sr. Vice President and Secretary Vice President and Assistant Secretary Director for Policy, Administration and Board Support
XXXXXXX5692	Murdock Estate	President Executive Vice President/CFO Executive Vice President Sr. Vice President and Secretary Vice President and Assistant Secretary Director for Policy, Administration and Board Support
XXXXXXX9378	Incoming Wire Transfer	President Executive Vice President/CFO Executive Vice President Sr. Vice President and Secretary Vice President and Assistant Secretary Director for Policy, Administration and Board Support
XXXXXXX9474	Korea Office	President Executive Vice President/CFO Executive Vice President Sr. Vice President and Secretary Vice President and Assistant Secretary Eval.Field Treasurer Mission Co-Worker Director for Policy, Administration and Board Support

**Attachment A****Presbyterian Church (U.S.A.), A Corporation****4/2013**

XXXXXX9392	Per Capita	President Executive Vice President/CFO Executive Vice President Sr. Vice President and Secretary Vice President and Assistant Secretary Director for Policy, Administration and Board Support
XXXXXX4368	Hubbard Press	President Executive Vice President/CFO Executive Vice President Sr. Vice President and Secretary Vice President and Assistant Secretary Director for Policy, Administration and Board Support
XXXXXX7542	Working Cash Transfer (Lockbox)	President Executive Vice President/CFO Executive Vice President Sr. Vice President and Secretary Vice President and Assistant Secretary Director for Policy, Administration and Board Support
XXXXXX3153	Cuba Pension Fund (CD)	President Executive Vice President/CFO

**JPMorgan Chase and Company  
Louisville, KY 40202**

<b>Account #</b>	<b>Account Name</b>	<b>Officers Authorized to Sign</b>
XXXXXX4354	Presbyterian Disaster Assistance	President Executive Vice President/CFO Executive Vice President Sr. Vice President and Secretary Vice President and Assistant Secretary Director for Policy, Administration and Board Support
XXXXXX4896	Presbyterians Today Subscriptions	President Executive Vice President/CFO Executive Vice President Sr. Vice President and Secretary Vice President and Assistant Secretary Director for Policy, Administration and Board Support
XXXXXX7265	UN Office Expense Account	President Executive Vice President/CFO Sr. Vice President and Secretary Vice President and Assistant Secretary Director for Policy, Administration and Board Support Director Administrative Assistant

**Presbyterian Church (U.S.A.), A Corporation  
 4/2013**

XXXXXX3893	Stony Point Disbursement Account	President Executive Vice President/CFO Sr. Vice President and Secretary Vice President and Assistant Secretary Director for Policy, Administration and Board Support Transitional Director Transitional Director Business & HR Manager
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**Wells Fargo Bank  
 Santa FE, NM 87506**

Account #	Account Name	Officers Authorized to Sign
XXXXXX3745	Plaza Resolana Operation	President Executive Vice President/CFO Sr. Vice President and Secretary Vice President and Assistant Secretary Director for Policy, Administration and Board Support Contract & Employee Services Manager Executive Director

**FOR INFORMATION:**

1. The Property, Legal, and Finance Committee of Presbyterian Church (U.S.A.), A Corporation ("Committee") approved its committee minutes from September 12-13, 2012.



**ITEM E.103  
FOR ACTION**

<i>FOR PRESBYTERIAN MISSION AGENCY EXECUTIVE DIRECTOR'S OFFICE USE ONLY</i>			
<b>A. Finance</b>	X	<b>E. Corporate Property, Legal, Finance</b>	<b>J. Nominating Committee</b>
<b>B. Justice</b>	X	<b>F. PC(USA), A Corporation</b>	<b>K. Governance Committee</b>
<b>C. Leadership</b>		<b>G. Audit</b>	<b>P. Plenary</b>
<b>D. Worshiping Communities</b>		<b>H. Executive Committee</b>	

**Subject: 2013 Manse Allowance**

**Recommendation:**

**That the corporate Property, Legal, and Finance Committee, ratifies the attached housing allowance designations; AND further that this action by the Committee be reported to the Corporate Board of Directors for its approval; AND further that 40 percent of the salary of every Teaching Elder on the exempt staff, regardless of when hired, is hereby designated for the current year unless otherwise specifically provided (via an express amount listed); AND further that these housing allowance designations are approved for 2013 and all future years unless otherwise provided by the Corporation; AND further that these be attached to the official copy of the minutes (maintained by the corporate secretary) with the designated dollar amounts.**

**RESOLUTION**

**RESOLVED, that the attached housing allowance designations are ratified; AND further that 40 percent of the salary of every Teaching Elder on the exempt staff, regardless of when hired, is hereby designated for the current year unless otherwise specifically provided (via an express amount listed); AND further that these housing allowance designations are approved for 2013 and all future years unless otherwise provided by the Corporation; AND further that these be attached to the official copy of the minutes (maintained by the corporate secretary) with the designated dollar amounts.**

**Background:**

In compliance with IRS regulations the legal employer, Presbyterian Church (U.S.A.), A Corporation, must review all housing allowance designations and approve these in advance. Therefore, a designated officer has reviewed the following housing allowances for approval:

**Attachment B****Presbyterian Church (U.S.A.), A Corporation****4/2013****MINISTER EMPLOYEES AT PRESBYTERIAN CENTER & CONFERENCE CENTERS**

<u>EMPLOYEE</u>	<u>2013 ANNUAL MANSE</u>
Ashley, SanDawna G	38,000.00
Benson-Nicol, Nancy J.	15,320.00
Braaksma, Debra Ann	16,880.00
Cargal, Timothy B	31,500.00
Casteel, Molly N	24,150.00
Clements, Kerry S.	26,100.00
Cushman, Cynthia L	20,100.00
Dermody, Roger A.	75,600.00
Dias, Almir D	31,868.00
Ellis, Robert L.	28,750.00
Enders Odom, Emily J.	15,000.00
Ensign-George, Barry A.	23,930.00
Farrell, Bennett H.	17,200.00
Galvan-Valle, Marissa I.	10,380.00
Gambrell, David P.	12,468.00
Girgis, Magdy B	16,300.00
Girgis, Raafat S.	33,600.00
Gnatuk, Wayne A.	9,852.00
Hardwick, Charles B.	40,000.00
Hay, Thomas D.	32,132.00
Heery, Patrick D.	13,364.00
Hinson-Hasty, Gerald L.	39,960.00
Hoey, Eric	35,000.00
Hong, Christine J	29,700.00
Horton, Carl E	28,000.00
Hudson, Jill M.	20,000.00
Hunter, Rhashell D.	37,531.00
Iosso, Christian T.	15,500.00
Jones, Ray Glenn	20,400.00
Kim, Sun B.	27,000.00
Koenig, William M.	21,300.00
Kraus, Laurie Ann	42,900.00
Lee, Unzu S.	15,300.00
Lieberman, Joyce E.	13,600.00
Loleng, David M	57,000.00
Lotspeich, Philip A	28,000.00
Morse, Sterling	13,900.00
Myers, Marcia C.	20,000.00
Nelson, James Herbert	35,200.00
Niles-Mccrary, Rose E.	18,000.00
Oliver, Lonnie J	30,200.00
Parsons, Gradye M.	30,000.00
Philbrick, Ann	25,000.00
Reeves, Kathy	14,400.00
Robinson, John A.	38,588.00
Rodriguez, Hector L.	17,938.00

**Attachment B****Presbyterian Church (U.S.A.), A Corporation  
4/2013**

Russell, Karen S.	13,400.00
Seebeck, Paul R	12,100.00
Smith, Alexa A.	20,075.00
Somplatsky-Jarman, William	30,580.00
Stricklen, Teresa D.	28,270.00
Suarez-Valera, Pastor A.	10,560.00
Uriarte, Mienda A.	33,400.00
Van Marter, Jerry	24,000.00
Wiley, Charles A.	17,400.00
Williams, Craig S.	49,000.00
Winbush, Robina M.	35,000.00

**MINISTER EMPLOYEES IN MISSION PERSONNEL POSITIONS**

<u>EMPLOYEE</u>	<u>2013 ANNUAL MANSE</u>
Adams, Mark S	11,449.00
Armstrong, Sara G.	11,530.00
Baker, Douglas R.	15,364.00
Ban, Ho	6,240.00
Beisswenger, Philip L	19,700.00
Bennett, Marta D.	12,443.00
Blane, Debra Ruth	5,520.00
Bryant, Sharon L.	12,000.00
Carriker, Charles T.	10,100.00
Chase, Deborah A.	18,000.00
Ellington, Dustin W.	11,000.00
Esslinger, Kurt W	15,940.00
Gartrell, David G	17,000.00
George, Jacob	25,800.00
Griffin, Kathleen M.	6,000.00
Hansen, Richard P	14,713.00
Harcourt, Brenda S.	5,440.00
Haspels, John M.	9,500.00
Heikkila, Joshua David	24,000.00
Henken, Sarah Ann	5,500.00
Holman, Jo Ella W	7,065.00
Holslag, Jane F.	9,000.00
Horne, Edward H.	4,240.00
Koball, Jed H.	5,400.00
Koll, Karla A.	3,703.00
Lim, Choon S.	6,000.00
McCall, John S.	7,700.00
Moore, William L.	18,400.00
Nicewander, Kari J	10,800.00
Rice, Robert Brian	14,000.00
Sepehri, Sadegh	8,004.00
Smith-Mather, Nancy M.	2,000.00
Smith-Mather, Shelvis S.	2,000.00

**Attachment B****Presbyterian Church (U.S.A.), A Corporation  
4/2013**

Tomeh, Nuhad D.	21,546.00
Vis, Joshua M.	17,500.00
Vogel, Leslie S	12,360.00
Wakeman, Esther P.	7,200.00
Weber, Carolyn Belle	13,140.00
Weller, Michael S.	12,000.00
Wright, John Mark	14,700.00
Young, Rebecca B.	9,000.00

**PRESBYTERIAN MISSION AGENCY BOARD****September 25-27, 2013****Legal/Risk Management Services Office****MINISTER EMPLOYEES AT PRESBYTERIAN CENTER & CONFERENCE CENTERS**

<u>EMPLOYEE</u>	<u>2013 ANNUAL MANSE</u>
Atiemo, Samuel K.M	18,500.00
Davis, Melissa Garrett	15,910.00
Fohr, Christine C	24,000.00
Lee, Haemin	13,400.00
Porter, Irvin R	24,000.00

**MINISTER EMPLOYEES IN MISSION PERSONNEL POSITIONS**

<u>EMPLOYEE</u>	<u>2013 ANNUAL MANSE</u>
Dawson, Barry Paul	10,400.00
Gartrell, David G	6,342.00
Vis, Joshua	7,000.00