**Presbyterian Church (U.S.A.), A Corporation**

**General Liability Insurance Worksheet for Grants**

**Project Title:**

**Organization (“Grantee”):**

**Ministry Area:**

**“General liability insurance”** refers to a plan that insures your organization against lawsuits or claims brought by guests/clients/visitors to your organization’s places of work due to bodily injury, personal injury, property loss or advertising injury.

A. The Ministry Area indicated above has elected to waive the general liability insurance requirements for the Grantee due to one of the following exceptions:

1. The grant is a Domestic Grant of $20,000 or less and the Grantee is a small capacity or emerging organization, defined as organizations with annual budgets under $300,000

2. The grant is an international grant and the ministry area staff team or approving committee deemed it appropriate to waive the insurance requirement.

B. Other situations. These situations require the approval of the Legal Office to waive the Grant Agreement’s insurance provision.

Does the grantee have general liability insurance?

YES

NO

If no, please explain why the Grantee does not have this type of insurance? (Please check one or more that apply and sign below under “Grantee”.)

This type of insurance is not available in this country.

This type of insurance is sold in the country, but is not available for organizations like ours.

This type of insurance is too expensive.

It could cause problems for our organization to request this type of insurance. (Please describe below under “Other.”)

We are covered by an insurance policy of a different organization. Please provide the name of the organization on the following line.

Other:

|  |  |
| --- | --- |
| Ministry Area Signature  (required if waiver is granted under A., 1 or 2 above). | Grantee Signature  (required if waiver is granted under B. above) |
| Ministry Area Name:  Ministry Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Title:  Date: | Grantee Name:  Grantee Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Title:  Date: |